



LWML

Lutheran Women *in Mission*

Writing a Mission Grant Proposal

Christine Maconachy - Chesapeake District President

10-12-2023



Chesapeake District Mission Grant Committee

Chesapeake District President, Christine Maconachy

VP Gospel Outreach, Portia Tomlinson

Junior Counselor, Rev. Michael Thress

Blue Ridge Zone President, Tracy Beasley

Agnes Brown-Jones





Faith

The most important ingredient!



Objectives

- **Background**
- **Recourses**
- **Look for *need in your community***
- **Understand the criteria for a *viable* mission grant proposal**
- **Review Chesapeake District guidelines**
- **How grants are selected**





LWML Mission Statement

As Lutheran Women in Mission,
we joyfully proclaim Christ,
support missions,
and equip women to honor God by serving others.





LWML Vision

The LWML is the leading group for LCMS women where each woman is welcomed and encouraged to use her unique God-given gifts as she ***supports global missions*** and serves the Lord with gladness.





Lutheran Women *in Mission* **FOCUS ON:**



Proclaiming Christ

*Declare his glory
 among the nations,
 his marvelous works
 among all peoples!*
 (Psalm 96:3).

Supporting Missions

*And he said to them,
 "Go into all the world
 and proclaim the gospel
 to the whole creation"*
 (Mark 16:15).

Equipping Women

*Now may the God of
 peace ... equip you with
 everything good that
 you may do his will*
 (Hebrews 13:20-21).

Serving Others

*As each has received
 a gift, use it to
 serve one another*
 (1 Peter 4:10a).

MISSION STATEMENT:

As Lutheran Women in Mission, we joyfully proclaim Christ, support missions, and equip women to honor God by serving others.





MISSION GRANT PROPOSAL HOW TO GET STARTED

Introduction

From the first grant in 1943 – \$15,000 to Christ Church for the Deaf in Cleveland – millions of dollars have been received to fund Lutheran Women’s Missionary League (LWML) Mission Grants.

Hundreds of these mission grants became realities because one LWML member or one LWML group learned of a mission need and made the effort to do something special – to submit a mission grant proposal to fund the project.

Each woman, each LWML group, is blessed to be a blessing to others by continuing to be aware of the close-at-hand mission needs in her community and writing mission grant proposals for them, as well as remembering LWML and district mission grants in prayer, and supporting them through Mite Box offerings.

The purpose of this document is to answer questions about LWML mission grants and the mission grants selection process, as well as assisting with developing a grant proposal, and offering helps and suggestions for strengthening Mite Box giving.





LWML Resources

LWML District President and Mission Committee

LWML VP Gospel Outreach - Karen Morrison

LWML Mission Grant Committee Chair - Sharon von Qualen

Mission Grants Bank

www.lwml.org/grants-bank





Other Resources

LCMS Mission Advancement Grants Manager

Mary Hamilton

Chief Missions Officer

Rev. Kevin Robson

LCMS.LWMLconnect@lcms.org

Recognized Service Organizations of LCMS

- www.lcms.org/how-we-serve/mercy/recognized-service-organizations



Terminology — Mission Grant Jargon

Submitter: Author of a mission grant proposal

Administrator: The person responsible for requesting funds and monitoring the mission grant proposal

RSO: Recognized Service Organization

[www.lcms.org/how-we-serve/mercy/
recognized-service-organizations/directory](http://www.lcms.org/how-we-serve/mercy/recognized-service-organizations/directory)





Terminology — Mission Grant Jargon

Resolution:

A formal statement of intended action

Whereas Statements:

Explain WHY the action should be taken

WHEREAS: Grant goals (God's command to us)

WHEREAS: Needs

WHEREAS: Purpose

RESOLVED: Amount needed for the organization/ministry



Be Mission in Emphasis, with a Clear Gospel Element

- **Is it extending the ministry of the Word?**
- **Is it spreading the Gospel?**



Ask The Question

Does the grant align with the strategic objectives and operational plans of the LCMS?



LCMS - Seven Mission Priorities

Making Disciples for Life is the triennial emphasis of The Lutheran Church—Missouri Synod and is a partnership between individuals, congregations, districts, and the Synod to evangelize the lost, retain the faithful, strengthen congregations, and plant churches



Seven Mission Priorities

1. Plant, sustain, and revitalize Lutheran churches
2. Support and expand theological education
3. Perform human care in close proximity to Word and Sacrament ministries
4. Collaborate with the Synod's members and partners to enhance mission effectiveness
5. Promote and nurture the spiritual, emotional, financial, and physical well-being of pastors and professional church workers
6. Enhance early childhood education, elementary and secondary education, and youth ministry
7. Strengthen and support the Lutheran family in living out God's design



What does this mean?

Goals of 7 Mission Priorities

- Evangelize and disciple the lost;
- Retain the faithful;
- Strengthen congregations and schools;
- Plant new congregations and schools wherever possible, especially in urban and multi-cultural communities; and
- Engage in international mission in partnership with the Office of International Mission.



Who can submit a grant proposal?

- **Chesapeake District**
 - Individual LWML members
 - LWML groups
 - LWML Zones
 - Congregations
- **LCMS-Southeastern District boards**





How To Get Started

- **Get to know the needs within your district!**

- Study a mission area of the Chesapeake District as part of your personal devotional and prayer time.
- Attend zone events and rallies, district conventions, and mission fairs.
- Invite mission speakers to meetings and be alert to their specific needs.
- Look for unique ministry projects in your community, particularly an activity, service, or need in your community that may be different from those in other communities.
- Become involved in your community's special programs.
- Look for ministries to ethnic or immigrant groups, the homeless or neglected, the physically or mentally disabled, women or children, or the aged.





Location

- **Consider where your grant is to be used: local, district, national, or international.**
- **We encourage you to fund locally!
You know the needs of your district best.**



Chesapeake District Criteria

- **Has mission emphasis, extending the ministry of the Word**
- **Aligns with plans and projections of LCMS, SED**
- **In agreement doctrinally with LCMS**
- **Is located in OR supported by a congregation in the Chesapeake District**



Chesapeake District Criteria - cont.

- **Is current and ready for implementation**
- **Has available support for continued maintenance of the project (after grant moneys have been used)**
- **Has a clearly stated purpose so reviewer can tell how the money will be used**
- **Cannot be for salaries or individual expenses**
- **Must be used within 2 years of payment**



Tips

- **Does the grant project help us reach the unreached with God's Word and Sacrament?**
- **Does it minister to individuals or groups with special needs – the homeless, the disabled, cross-cultural populations, etc.?**
- **Does it encourage and support preparation for Christian ministry?**
- **Does the project wisely use Mites to reach many?**

Needs less likely to be funded as grants are:

- **Salaries, building costs**
- **Routine maintenance of property or buildings**
- **A large project without specifics as to the mission grant's purpose/use**
- **Production of new materials where good materials are available from other sources**



Resolution

- **Should be concise and specify the actual usage of the mission grant funds**
- **Single page**
- **Include goals, needs, purpose for which the funds will be used and the total amount requested.**
- **Maximum amount which may be requested is \$6,000**





Resolution Format

TITLE

WHEREAS, The Chesapeake District Lutheran Women's Missionary League desires to spread the word of God through Mission Grants and

WHEREAS, *(This statement should reflect the goals of the grant in reference to spreading God's word),*
and

WHEREAS, *(This statement should contain the total requirements of the project, not just that portion for which funds are requested),* and

WHEREAS, *(This statement should contain the funds or work to be provided by the organization requesting the funds),* and

WHEREAS, *(This statement should contain the items or services for which the funds will be used),*

BE IT THEREFORE RESOLVED That the Chesapeake District of the Lutheran Women's Missionary League adopt as a grant the allocation of \$_____ to *(The name of the organization)* for *(The name of the grant project or a very short description.)*

SUBMITTED BY: *(Organization, name, address, email, and signature)*



Information Paper

- **Should contain details about the grant with substantiating background, but be brief. One to three pages, no more.**
- **Include person or group responsible for implementing the grant and administering funds - include mailing address**
- **Current need, financial support and where requested funds fit into the overall mission**
- **Source of additional funds, if applicable**
- **Include instructions regarding the appropriate payee, for the grant check, the address where check is to be sent and contact information for the responsible person receiving grant check to verify receipt**





Photo Release

Include 4-6 digital color photos (in jpeg format) illustrating the scope of the request

In order to use photos in mission grant proposals, a signed photo release form is required as part of the grant submission process.

PHOTO RELEASE FORM

I, _____ with a mailing address of _____
_____, City of _____, State of _____
_____ (the "Releasor") grant permission and consent to _____ (the "Releasee") for the use of the following photograph(s) as identified below for presentation under any legal condition, including but not limited to: publicity, copyright purposes, illustration, advertising, and web content:



Deadline for submission

March 15, 2024



Submit to.....VP of Gospel Outreach

Portia Tomlinson

pstomlinson1@gmail.com

Mail signed resolution to:

Portia Tomlinson

1013 Stokes Dr

Roanoke, VA. 24019

540/529-8607





Accountability Requirements

FOLLOWING RECIPIENT'S RECEIPT OF MISSION GRANT FUNDING

- **a communication noting receipt of the mission grant funds to VP of Mission Outreach & Grants upon receipt of said funds.**
- **an itemized account of the grant funds uses/expenses (statements/invoices).**
- **the expenses should clearly reflect the original request of the grant proposal.**
- **the accomplishment of goals as specified in the grant proposal should be explained/noted.**
- **digital photographs showing the installation and/or usage and/or results of items funded**
- **any other relevant information that may be published in our Chesapeake District newsletter, “The Chesapeake Breeze”, and/or of use to show accountability to our LWML members online, by email, and/or by other methods in everyday use.**





Do Your Research

- **Contact and speak to key people involved with the program or activity**
- **Document who you talk with and dates**
- **Is there a governing unit, partner church, LCMS district, RSO**
- **Does the ministry project have a budget or financial statement**
- **Will it be ongoing or time limited**



Filled with Purpose?

- **Does the proposal have a clearly stated purpose, so the reviewer can tell exactly for what the money will be used?**
- **The phrase “the funds will be used to spread the Gospel” isn’t enough information. *How* will this be done?**
- **Did they include a financial statement or a projected budget for the mission project?**



Start Early – Suggested Timeline

- Find the need - Start looking now in your home church, community, district
- Research who is involved / in charge
- November – start your application
 - It will help you organize your thoughts and see what might be missing, ?photo releases?
- December – applications are accepted
- January – review with leaders?
- February – finalize submission
- **March 15 DEADLINE**



Mission Grant Committee will review every district grant proposal

LWML district president

Christine Maconachy

LCMS SED president / staff

Deaconess, Sally Hiller (retiring in December 2023)

Chief Ministry Officer, Rev. Martin Schultheis

If outside US

Rev. Kevin D. Robson – LCMS Chief Mission Officer

If outside our district or partnering with another district

Rev. Bob Zagore - LCMS Office of National Mission (ONM)



2021-2023

Primary Focus

Proclaiming Christ

Declare his glory among the nations, his marvelous works among all peoples! (Psalm 96:3).

Supporting Missions

And he said to them, "Go into all the world and proclaim the gospel to the whole creation (Mark 16:15).

Equipping Women

Now may the God of peace ... equip you with everything good that you may do his will (Hebrews 13:20–21).

Serving Others

As each has received a gift, use it to serve one another (1 Peter 4:10a).



Connect with the LWML

Visit our website at lwml.org

Download the **LWML App**
from your device App Store.



@theLWML



@lwmlnational



@theLWML



@theLWML



@theLWML

LWML

801 Seminary Place, Suite L010

St. Louis, MO 63105

(800) 252-5965

Email: lwml@lwml.org

